Business Account – Supporting Documentation



Depending on the business type and structure, please provide Kootenay Savings with the following documents, as applicable, to confirm the existence of the business.

The documents we refer to must be authentic, valid, and current

SOLE PROPRIETORSHIP

• BC Registry Services: Business/Trade Name Registration

CORPORATION (INCLUDING CO-OPERATIVE, INCORPORATED SOCIETY, OR SIMILAR ORGANIZATION)

- Certificate of Incorporation
- Articles of Incorporation
- Business/Trade Name Registration
- CRA Business Identification Number
- Share Register (Central Securities Register)
- Notice of Articles (Register of Directors)

PARTNERSHIP

- BC Registry Services: Statement of Registration General Partnership
- Partnership Agreement (Signed & Certified)
- Business/Trade Name Registration (if applicable)
- Articles of Partnership/Association (if applicable)

UNINCORPORATED ASSOCIATION

- Charter or Meeting Minutes or Letter of Direction
- Team Rosters/Membership Lists (if applicable)
- Business/Trade Name Registration (if applicable)

STRATA CORPORATION

- Copy of the Strata plan
- Copy of the current bylaws
- Copy of the minutes of the most recent general meeting
- Business/Trade Name Registration (if applicable)





Kootenay Savings offers a variety of business account types for you to choose from. For us to help you select the account that is right for you, please complete this form by indicating your estimated monthly transactions.

Select the applicable business type	
Business Type	☐ Sole Proprietor
	☐ Partnership
	☐ Corporation (Including Strata Corporation)
	☐ Unincorporated Association
To determine the appropriate account for your business needs, enter the number of monthly transactions	
Minimum Monthly Balance	
Cheques	
In-branch Withdrawals/Transfers	
Pre-authorized Debits	
Point of Sale	
KSCU or Other Canadian ATM	
Interac ATM	
US/International ATM	
VISA Transactions	
Online/Telephone Utility Bill Payments	
In-branch Utility Bill Payments	